



Using our Childcare Provision – Useful Information

Critical Worker parents can bring their child to St. Mary's Bluecoat Primary School at any time during the day. We appreciate that some parents will not need childcare five days a week and others will only require part days. Our childcare provision should ONLY be used where there is absolutely no alternative option to keep your child at home. The government advice is very clear that home is the best place for children.

Please report with your child to St. Mary's Bluecoat CE Primary School main office on arrival. This will be the only external door in use for parents. You will be asked to sign your child in and give an indication of a collection time and the name of the person collecting. DO NOT just drop-off your child. Ensure a secure handover to a staff member.

The school office will be staffed most days between 7:30am and 6pm. If you arrive and there is nobody in the school office then there will be a dedicated telephone number displayed on the admin window which you can call to request a member of staff comes to meet you in the entrance area. They will only be inside the school building. We will ask that all visitors to the school remain in the main entrance and use the hand gel provided before completing any paperwork or handing over items.

Health & Safety

A range of activities will be offered during each day and these will be carefully planned and risk assessed to ensure that we continue to reduce the risk of infection (no contact sport or gym, no sand play, Playdough etc). Our school will continue to be thoroughly cleaned morning and evening with additional cleaning of high use areas during the day. Where possible children will have access to outdoor activities and we know that being outdoors in the fresh air is one of the best places to be currently. Numbers of children in each group will be much less than a traditional class of children.

At all times staff operating the childcare provision will have access to a designated safeguarding lead and a trained first aider. Please be aware that current school safeguarding policies and behaviour policies will continue to apply and children should not bring mobile phones or their own devices into school.

Obviously we must all remain mindful of why we are offering this provision and it is vital that you continue to follow the government advice regarding COVID-19.

overnment Stay at Home guidance for households with possible coronavirus (COVID-19) infection is as follows;

- if you live alone and you have symptoms of coronavirus illness (COVID-19), however mild, stay at home for **7 days** from when your symptoms started. (See also [ending isolation](#) section on .gov website)

- if you live with others and you or one of them have symptoms of coronavirus, then all household members must stay at home and not leave the house for **14 days**. The 14-day period starts from the day when the first person in the house became ill
- it is likely that people living within a household will infect each other or be infected already. Staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community
- for anyone in the household who starts displaying symptoms, they need to stay at home for 7 days from when the symptoms appeared, regardless of what day they are on in the original 14 day isolation period. (See [ending isolation](#) section below for more information)
- if you can, move any vulnerable individuals (such as the elderly and those with underlying health conditions) out of your home, to stay with friends or family for the duration of the home isolation period
- if you cannot move vulnerable people out of your home, stay away from them as much as possible
- if you have coronavirus symptoms:
 - do **not** go to a GP surgery, pharmacy or hospital
 - you do not need to contact 111 to tell them you're staying at home
 - testing for coronavirus is not needed if you're staying at home
- plan ahead and ask others for help to ensure that you can successfully stay at home and consider what can be done for vulnerable people in the household
- ask your employer, friends and family to help you to get the things you need to stay at home
- wash your hands regularly for 20 seconds, each time using soap and water, or use hand sanitiser
- if you feel you cannot cope with your symptoms at home, or your condition gets worse, or your symptoms do not get better after 7 days, then use the [NHS 111 online](#) coronavirus service. If you do not have internet access, call NHS 111. For a medical emergency dial 999

PLEASE DO NOT SEND YOUR CHILD TO OUR CHILDCARE PROVISION IF THEY DISPLAY SYMPTOMS OF A NEW, CONTINUOUS COUGH AND/OR HAVE A TEMPERATURE. We can only continue to offer this provision if we can keep the virus out!

Emergency Contact Details and GDPR:

As your child's Executive Headteacher I already have access to their personal details and contact information which will be essential in the event of an emergency whilst we are caring for your child. Your child's data is held securely in their respective school. If you have already told us that you intend to take up our childcare offer then we will ensure that your child's details are available to staff caring for your child unless you contact us to request otherwise.

If you have recently changed your contact details please do contact your child's school today to provide any new details. You will also be asked to confirm the emergency contact information held when you first use our childcare provision. You will also be asked to provide us with a secure password that anyone collecting your child will be expected to know and use.

Meals:

Please be aware that we will not be providing breakfast or a tea-time snack but you are very welcome to send snacks in with your child (no item containing NUTS please). A carton of milk will be provided as long as supplies are available. Please ensure that your child continues to bring a water bottle with them. This can be refilled as often as required.

If your child is eligible for a Free School Meal (FSM) or a Universal Infant Free School Meal then they will be provided with a sandwich lunch by AiP on the days they are with us between 12pm and 1pm. Regrettably, at this exceptional time AiP are unable to cater for specific dietary requirements.

Unfortunately, due to the changed demands on the school kitchen and uncertainty regarding certain food availability, AiP are unable to provide meals for those children who usually pay for a lunch and therefore

children in KS2 are invited to bring a packed lunch. The usual school expectations apply in relation to bringing a healthy lunch, no glass bottles or fizzy drink and also no items containing nuts.

Clothing:

Children do not need to wear their school uniform. You may wish to send your child in clothing that would be appropriate for both outdoor and indoor activities. For example, jogging bottoms, T-shirt, sweatshirt and trainers. Please send your child with a coat too.

I wish you all continued good health and thank you for your patience and cooperation whilst we have been formulating our offer to you.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'C. M. Gaskin', with a stylized flourish at the end.

Mrs C. Gaskin

Executive Headteacher

The Trinity Federation and Morville School (Academy)